CEP 491: Senior Project Prep II

Methods & Actualization

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Winter 2021, W 1:30 - 3:20 pm
Zoom link: https://washington.zoom.us/j/94857089136

Course Description

This course is designed to support you through the doing of your CEP Senior Project. It will provide structure and tools to assist and assess your progress. This course emphasizes personal accountability, the iterative process of working and reworking your project, and communication skills. The objective of this course is for you to develop and exercise strong methodologies, think critically about your project, and maintain high standards of professional work. This course also exists to support our learning community. It is your responsibility to engage with your peers, to hold each other accountable, and to progress on your projects individually, but as one.

Learning Outcomes

1. Practice self- and peer-accountability through regular participation
2. Create and execute an actionable Work Plan
3. Write a comprehensive Literature Review
4. Implement a sound Methodology
5. Demonstrate communication and presentation skills

Expectations

Participation: Regular attendance and active participation during our weekly Zoom class is a critical aspect of this course.

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Zoom classes will not be recorded. Here is the expected Zoom etiquette for our class:

- Conduct yourself on Zoom as you would in a physical classroom
- Do your best to create a distraction-free environment with a stable internet connection
- We communicate through facial expressions and gestures as much as we do through words — for this reason, please use video as much as possible
- To limit background noise, please mute yourself unless you are speaking
- You are encouraged to communicate verbally and using the chat box throughout class
- You are encouraged to take notes during lectures, as you would in a physical classroom
- If you have any difficulty participating, please let us know so that we can work something out!

Assignments: All assignments will be due on Canvas at 1:30 pm on Wednesdays. Due to the pace of the course, late assignments will be docked one point and will not receive thorough feedback.

Time & Effort: Regardless of what you registered for (1-3 credit variable option), this course is equivalent to **3 credits** worth of work. That means that you should be working on your project for a minimum of **9 hours** per week, including class time.

Absences: There are no excused absences in this class. You will receive points for being in class, on time, and actively participating. If your situation does not allow you to be in class, you still need to submit your assignments by the assigned due date.

Plagiarism: Not. Even. Once. Plagiarism is defined as "the practice of taking someone else's work or ideas and pass them off as one's own." In terms of work, this means putting quotes around word-for-word copied text, properly citing images and graphics, and indicating the source of any summarized text. In terms of ideas, this means being clear about the origin of concept, and not insinuating that it might be your own. Check out the UW's Student Conduct Code for more information.

Assignments & Grading

This is a credit/no credit course. You will receive written and point-based feedback on all assignments. Grades will be updated throughout the quarter so that you can keep track of your progress.

1. In-Class Participation: You must receive 15/20 Points

We have 10 class sessions this quarter and you can receive up to two points per day.

- 1 point for being present and on time
- 1 point for being actively engaged

2. Individual Check-in: You must receive 4/4 Points

Meet with the instructor at least once for a 15 min. 1-on-1 throughout the quarter.

- Schedule a 1-on-1 appointment

3. Weekly Status Reports: You must receive 18/24 Points

As a weekly check-in, you must submit a brief update on the status of your project. There are eight assignments, each worth three points.

- 1 point for including your project title and research question
- 1 point for listing 3 tasks you worked on that week, and explaining how they went
- 1 point for listing 3 tasks you plan to work on in the following week

4. Tasks: You must receive 39/52 Points

There are eight Tasks throughout the quarter. Each Task will be graded on a scale of 0-4. Tasks worth 8 points will be doubled.

- 0: You didn't turn anything in
- 1: Very weak performance. Your work falls far below standards.
- 2: You are on the right track, but your work needs substantive development.
- 3: Your work is strong. Your ideas are well-developed, but could still be improved upon.
- 4: Your work is exceptional, final draft quality.

You must receive a total of 75/100 Points to pass this class.

This course is a graduation requirement. If you do not pass the course, you have until the end of the first day of spring quarter to meet the point threshold. If you do not meet the point threshold, you must meet with CEP staff to decide how to best proceed.

Resources

- [UW Undergraduate Research Program](): Resources for doing research in general
- [UW Academic Writing](): Useful for everyone, teaches you how to write
- [Odegaard Writing and Research Center](): Schedule research and writing consultations

Religious Accommodations

Washington state law requires that UW develop a policy for accommodation of student absences or significant hardship due to reasons of faith or conscience, or for organized religious activities. The UW's policy, including more information about how to request an accommodation, is available at [Religious Accommodations Policy: (https://registrar.washington.edu/staffandfaculty/religious-accommodations-policy/)]. Accommodations must be requested within the first two weeks of this course using the [Religious Accommodations Request form (https://registrar.washington.edu/students/religious-accommodations-request/)].